

Office of the Provost  
and Senior Vice President

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September 13, 2023

**MEMORANDUM**

**TO:** UF Academic Deans

**FROM:** Dr. Chris Hass, Associate Provost for Academic & Faculty Affairs



**SUBJECT:** Undergraduate Teacher, Professional Advisor, and Faculty Advisor/Mentor of the Year Awards for 2023-2024

***Note: Please forward this information to the appropriate persons in your college.***

The Office of the Provost is pleased to announce the availability of funding to support college and University awards for undergraduate teaching and advising. Awards are to recognize excellence, innovation, and effectiveness in either teaching, mentoring or advising. The award categories are:

1. Undergraduate Teacher of the Year
2. Professional Advisor of the Year
3. Faculty Advisor/Mentor of the Year

Each college will receive a central funding allocation to use for these awards, distributed in proportion to the undergraduate student credit hours for the preceding academic year (minimum allotment \$2,000). However, colleges may use additional funds to provide more college-level awards. Colleges without undergraduate instruction (Dentistry, Law, Medicine, Pharmacy, and Veterinary Medicine) may grant awards for outstanding teaching or advising, but they must do so with college funds, and those colleges are not eligible for the University-level award.

In addition to the college-level awards, there will be one University-level award in each of the three categories: (1) University Undergraduate Teacher of the Year award; one (1) University Professional Advisor of the Year award; and one (1) University Faculty Advisor/Mentor of the Year award. Each college may submit **no more than one candidate**

**for each award chosen from among those who received the college-level awards.** Each University-level award will be for \$4,000.

There are guidelines for each award, including deadlines for each step in the process and responsibilities of colleges and the Office of the Provost. Please access here for [full information](#).

The allocation of funding for college-level awards among the eligible colleges is as follows:

Agricultural & Life Sciences	\$4,000
Business Administration	\$6,000
Design, Construction & Planning	\$3,000
Education	\$3,000
Engineering	\$6,000
College of the Arts	\$3,000
Health and Human Performance	\$3,000
Public Health & Health Professions	\$3,000
Journalism & Communications	\$3,000
Liberal Arts & Sciences	\$14,000
Nursing	\$3,000
Undergraduate Affairs	\$2,000
UF Online	\$2,000

Provost allocated payments for college and University-level awards will be processed by the Provost's Budget Office. Colleges processing their own awards are encouraged to wait until the Provost Office advises when to process these so that all awards are distributed at the same time.

***University award applications are due to the Provost's Office January 19, 2024.*** Should you have any questions, please do not hesitate to contact Associate Provost Chris Hass, at 392-4792 or at [PVFA@aa.ufl.edu](mailto:PVFA@aa.ufl.edu).

Thank you.

CJH/kb

cc: Dr. J. Scott Angle, Interim Provost  
Amber Allen, Director, Administrative Services